

# Superior Court of California County of Santa Clara

191 North First Street  
San José, California 95113  
(408) 882-2700

Chambers of  
HON. DEBORAH A. RYAN, Presiding Judge



January 2, 2020

Hon. Jeffrey F. Rosen  
District Attorney, County of Santa Clara  
70 West Hedding Street  
West Wing, 5th Floor  
San José, California 95110

*Sent via email:* [jrosen@da.sccgov.org](mailto:jrosen@da.sccgov.org)

Dear District Attorney Rosen,

I am pleased to announce that the Superior Court of California, County of Santa Clara, is seeking volunteers to serve on the 2020-2021 Civil Grand Jury. We are reaching out to you as part of our annual recruitment for nominations to the grand jury from elected officials, business leaders, and community leaders. It is important to our community that the grand jury is diverse and representative of the county population, and to ensure that the grand jury is equipped with a mixed set of skills and abilities so that we can assemble the deep reservoir of knowledge necessary in this broad oversight role. With your help, we can achieve this goal and allow the Civil Grand Jury to continue to play a vital role in promoting accountability in our local government.

As part of the judicial branch of government, the Civil Grand Jury serves as a civil investigator, affording citizens the unique opportunity to contribute to the efficiency and integrity of local government. Grand jurors have independent authority to examine all aspects of county and city government, school districts, and special districts. The Civil Grand Jury is also statutorily empowered to inspect adult and juvenile detention facilities.

Residents who have lived in the county for one year, are United States citizens, and are at least 18 years of age may apply for service. The Court is seeking applicants of all backgrounds who are willing to make the commitment of a one-year term, beginning on June 18, 2020. We have found that over the course of the year, grand jurors work an average of 25 hours a week, sometimes more depending on their role and the time of year.

Please find enclosed an application for service and an informational brochure on the Civil Grand Jury. Individuals interested in applying may contact Britney Huelbig, Deputy Manager of the Civil Grand Jury, at 408-882-2721, or visit our website at [www.scscourt.org](http://www.scscourt.org). Inquiries may also be sent to [CGJ@scscourt.org](mailto:CGJ@scscourt.org).

The deadline to submit an application for consideration for service is Wednesday, April 1, 2020. The 2020-2021 Civil Grand Jury will be selected and sworn in on Thursday, June 18, 2020, at 4 p.m., at the Old Courthouse located at 161 North First Street, San José, California.

Thank you for your assistance in this important outreach effort. We look forward to speaking with those you recommend as a candidate about the benefits of serving on the Civil Grand Jury.

Sincerely,

Deborah A. Ryan  
Presiding Judge

Enclosures